
Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday January 14th, 2024 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from December 12th and January 8th.
 - Water Operators System Status Report (15 min)
 - ☒ Water & Repair Report (5min)
 - Testing of System pressures. (5min)
 - ☒ Water Restriction Status (5min)
 - Well 1 repair status. (20Min)
 - CCN Correction updates cost data has been received (15 Min)
 - Discussion of average water usage within DPWSC.
 - Discussion of water rates in surrounding areas.
 - Financial Review (30 min)
 - ☒ Billing/Delinquent Account Status
 - ☒ Bank Account and Asset Review
 - ☒ Time sheet review
 - ☒ Budget
 - Adjournment (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday February 11th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from January 14th.
 - Water Operators System Status Report (15 min)
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - Well 1 repair status. (20Min)
 - Adopt CCN Letter
 - Discussion of average water usage within DPWSC.
 - Discussion of water rates in surrounding areas.
 - Discussion of water rates for 2025.
 - ☞ Min charge
 - ☞ Simplified gallonage tiers
 - ☞ Promoting conservation among users
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Bank Account and Asset Review
 - ☞ Time sheet review
 - ☞ Budget
 - Adjournment (2min)
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Durham Park Water Supply Corp

Emergency Board Meeting - Agenda

Saturday March 8th, 2025 @ 7:00 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators (Optional)

Agenda:

- Public Forum (3min per speaker)
 - Thousand Oaks Repair (15 min)
 - Rate letter approval for mailing (5 Min)
 - Adjournment (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday March 11th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from February 11th and March 8th. (5 minutes)
 - Water Operators System Status Report (15 min)
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - Well 1 repair status. (20Min)
 - Feb 20th repair Postmortem (20 min)
 - DFT Repair post mortem (10min)
 - Thousand Oaks repair status (10 Min)
 - Backhoe repair (10 Min)
 - Adopt CCN Letter (10 min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Audit Status
 - ☞ Bank Account and Asset Review
 - ☞ Time sheet review
 - ☞ Budget
 - Adjournment (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday April 8th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from March 11th. (5 minutes)
 - Water Operators System Status Report (15 min)
 - ☒ Water & Repair Report (5min)
 - ☒ Water Restriction Status (5min)
 - Well 1 repair status. (5Min)
 - Mower repair status (5Min)
 - Bill Pohl Ryan Brooke Reach out status. (5Min)
 - Financial Review (30 min)
 - ☒ Billing/Delinquent Account Status
 - ☒ Audit Status
 - ☒ Bank Account and Asset Review
 - ☒ Time sheet review
 - ☒ Budget
 - Adjournment (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday May 13th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from April 8th. (5 minutes)
 - Water Operators System Status Report (15 min)
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - Water rate implementation questions (5Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Audit Status
 - ☞ Bank Account and Asset Review
 - ☞ Time sheet review
 - Adjournment (2min)
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Durham Park Water Supply Corp Monthly Board Meeting - Agenda

Tuesday June 3rd, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from May 13th. (5 minutes)
 - Water Operators System Status Report
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - ☞ Garage Door Opener and Repair (5min)
 - ☞ Hydro Vac Update (5min)
 - ☞ Boulderwood Water Loss/Easement Maintenance (5min)
 - ☞ Raccoon clean up and prevention (5min)
 - ☞ Pest Control Contract (5min)
 - ☞ Water operator future planning executive meeting input(5min)
 - Ryan Brooke Update Pohl Partners (15 Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Audit Status
 - ☞ Bank Account and Asset Review
 - ☞ Time sheet review
 - Adjournment Regular Meeting (2min)

 - Executive Meeting(20min)
 - ☞ Water operator staffing future planning(20min)
 - Adjournment Executive Meeting (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday July 8th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from June 10th. (5 minutes)
 - Water Operators System Status Report
 - ☒ Water & Repair Report (5min)
 - ☒ Water Restriction Status (5min)
 - ☒ Hydro Vac Updates (5min)
 - ☒ Boulderwood Water Loss/Easement Maintenance (5min)
 - ☒ Raccoon prevention (5min)
 - Ryan Brooke Update Pohl Partners (15 Min)
 - Automated metering advertisement (5 Min)
 - Financial Review (30 min)
 - ☒ Billing/Delinquent Account Status
 - ☒ Bank Account and Asset Review
 - ☒ Time sheet review
 - Adjournment Regular Meeting (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday August 12th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from June 10th and July 8th. (5 minutes)
 - Water Operators System Status Report
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - Ryan Brooke Update (5 Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Bank Account and Asset Review
 - ☞ Time sheet review
 - Adjournment Regular Meeting (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday September 9th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from August 12th. (5 minutes)
 - Water Operators System Status Report
 - ☞ Water & Repair Report (5min)
 - ☞ Water Restriction Status (5min)
 - Ryan Brooke Update (5 Min)
 - Amazon Sidewalk Test Results (5 Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ Bank Account and Asset Review
 - Open Capitol Improvement Account.
 - Rebalance other reserve accounts
 - ☞ Time sheet review
 - Adjournment Regular Meeting (2min)

 - After meeting cake for Jim.
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday October 14th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from September 9th. (5 minutes)
 - Water Operators System Status Report
 - ☒ Water & Repair Report (5min)
 - ☒ Water Restriction Status (5min)
 - Pohl Partners update water test results for Ryan Brooke if available(15 Min)
 - Subeca Automated Read Meter Trial Quote (5 Min)
 - Hiring policy/probationary periods/trainee hiring timeline/PRN helpers.(15 Min)
 - Financial Review (30 min)
 - ☒ Billing/Delinquent Account Status
 - ☒ P&L current month vs same month last year
 - ☒ Bank Account and Asset Review
 - Updated reserve policy approval
 - Open Capitol Improvement Account.
 - Rebalance other reserve accounts
 - ☒ Time sheet review
 - Board application received(5 Min).
 - Adjournment Regular Meeting (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday November 18th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from October 14th. (5 min)
 - Water Operators System Status Report
 - ☞ Water & Repair Report (5min)
 - Need a schedule for the Glasscock/Huling Bend valve replacement.
 - ☞ Water Restriction Status (5min)
 - Ryan Brooke update (5 Min)
 - New request neighborhood adjacent to Thousand Oaks (15min)
 - Subeca Automated Read Meter Trial Update (5 Min)
 - Updated sidewalk data with office Ring reinstalled (5 Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ P&L current month vs same month last year
 - ☞ Bank Account and Asset Review
 - Statement review Credit Card and Bank
 - Review rebalance activity result
 - ☞ Should we find a new auditor/tax preparer.
 - ☞ Time sheet review
 - Board applications if any received (5 Min)
 - Post job for trainee water operator to start in Jan 2026 (5 min)
 - Adjournment Regular Meeting (2min)

 - Executive session
 - ☞ Employment stuff
 - Adjournment Executive Meeting (2min)

 - Adjournment Meeting (2min)
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Durham Park Water Supply Corp

Monthly Board Meeting - Agenda

Tuesday December 9th, 2025 @ 6:30 pm Location: DPWSC Building

Attendance Required:

DPWSC Board Members

DPWSC Operators

Agenda:

- Public Forum (3min per speaker)
 - Review/Approve Minutes from November 18th. (5 min)
 - Water Operators System Status Report
 - ☞ Water & Repair Report (5min)
 - Need a schedule for the Glasscock/Huling Bend valve replacement.
 - ☞ Water Restriction Status (5min)
 - Ryan Brooke update (15 Min)
 - Update request neighborhood adjacent to Thousand Oaks (15min)
 - Subeca Automated Read Meter Trial Update (5 Min)
 - Capital Improvement Plan(10 Min)
 - Financial Review (30 min)
 - ☞ Billing/Delinquent Account Status
 - ☞ P&L current month vs same month last year
 - ☞ Bank Account and Asset Review
 - Statement review Credit Card and Bank
 - ☞ Should we find a new auditor/tax preparer.
 - ☞ Budget
 - ☞ Time sheet review
 - Board applications if any received (5 Min)
 - Adjournment Meeting (2min)
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